

Ref: SSA/065/18/EML

14 May 2018

To: All SSA Members

**SSA 22nd ANNUAL GENERAL MEETING
& COCKTAIL RECEPTION**
Tuesday, 26 June 2018

4.30PM - 6.15PM - Annual General Meeting @ Taurus Room, Level 1
6.15PM - 9.30PM - Cocktail Reception @ Leo & Capricorn Rooms, Level 1

Marina Mandarin Singapore, Level 1 Ballrooms
6 Raffles Boulevard, Marina Square, Singapore 039 594



Dear Members,

Please be informed that the **22nd SSA Annual General Meeting (AGM)** will be held on **Tuesday, 26 June 2018**. The notice of the AGM session (with registration form), together with the AGM Discussion Folder, and other relevant papers, will be sent to you shortly.

Registration for the AGM session is separate. Following the AGM, all members are cordially invited to attend the evening Cocktail Reception.

To register for the Cocktail Reception, please download the registration form attached and submit the completed form to Email: registration@ssa.org.sg or Fax: 6222 5527 by **Monday, 18 June 2018**. Please note that all admissions will be by pre-registration only.

FEES

In order to accommodate as many SSA member companies as possible, each member company is eligible to send 2 complimentary representatives and up to 3 additional paying-representatives to attend the Cocktail Reception. The registration fee for the event is **S\$120.00/-** per person.

Fees subject to the prevailing GST. Kindly note that registration is on a first-come-first served basis and subject to availability. Please note that a **no-show charge of 100% of registration fees will be imposed if participant fails to turn up without prior notice after registration has been confirmed.*

SPONSORSHIP OPPORTUNITIES

The Association welcomes your generous sponsorship to make the 22nd Annual General Meeting & Cocktail Reception possible. To sponsor for the event, kindly Email: kelvin@ssa.org.sg

59 Tras Street, Singapore 078998 **Tel: 6305 2260** **Fax: 6222 5527**
E-mail: ssa.admin@ssa.org.sg **Website: <http://www.ssa.org.sg>**