



Ref: SSA/082/19/EML

4 July 2019

To: All SSA Members

**ITE SHARING SESSION ON WORK-LEARN TECHNICAL DIPLOMA PROGRAMME
WITH INDUSTRY PARTNERS**

Dear SSA Members

The Institute of Technical Education (ITE) is currently holding sharing sessions from June to August for industry partners who are keen in participating in the Work-Learn Technical Diploma Programme in 2020. The session is useful, particularly in company fundings/grants, as companies begin their budget planning for FY2020 in few more months.



ENHANCED INTERNSHIP PROGRAMME HIGHER NITEC IN MARITIME BUSINESS

The Enhanced Industry Attachment Programme (EIAP) is an important component of the *Higher Nitec* in Maritime Business (MBZ) course. The EIAP aims to expose students to the real work environment and facilitate their transition into the workplace. Through meaningful work assignments and industry exposure, students can also deepen and apply both their technical and soft skills.

COMPETENCIES

Students are equipped with the necessary skills and knowledge to perform tasks such as:

- Coordinate port operations
- Perform vessel coordination and clearances
- Administration of vessel and crew certifications
- Process shipping and trade documents
- Process Customs Permits Declaration
- Coordinate with customers, suppliers and forwarders
- Suggest and instruct customers on shipping products and services, schedules, routes and rates

TRADE MODULES

Apart from core modules such as Information Technology and communication skills, students are trained on industry-related skills including:

- Introduction to Maritime Industry
- Shipping and Port Operations
- Shipping Documentation
- Ship Agency and Operations



INTERNSHIP DURATION

- 20 Weeks
- Sept / Oct 2019 to Feb / Mar 2020

CONTACT PERSONS

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WEBSITE

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Companies can register their interest directly using the attached reply form to Chloe with her details appended below.

Email: chloe_j_y_chai@ite.edu.sg

Thank you and best regards,
 SSA Secretariat

59 Tras Street, Singapore 078998
 E-mail: ssa.admin@ssa.org.sg

Tel: 6305 2260 Fax: 6222 5527
 Website: <http://www.ssa.org.sg>

REPLY SLIP

To : Ms Chloe Chai

Email : chloe_j_y_chai@ite.edu.sg

SHARING SESSION ON WORK-LEARN TECHNICAL DIPLOMA PROGRAMME

Please confirm your attendance by completing this response slip and return to us by email.

	Pls mark 'X' in the space below	
Session 4 Date: 10 Jul 2019 Time: 3 to 5 pm		Venue The Compass Blk A Level 3 ITE Academy ITE HQ 2 Ang Mo Kio Drive Singapore 567720
Session 5 Date: 18 Jul 2019 Time: 3 to 5 pm		
Session 6 Date: 1 Aug 2019 Time: 3 to 5 pm		

Company Name : _____

Contact Person
(Dr / Mr / Ms / Mrs / Miss) : _____

Designation : _____

Email Address : _____

Telephone Number : _____

Fax Number : _____

Number of
Representative(s) Attending : 1 / 2 / 3 / 4